

Access the SFSP Feature (Sponsor)

Last Modified on 11/10/2022 9:26 am

Note: In order to access the new SFSP feature from MinuteMenuCX, you must first **upgrade** your software to the most current version.

Note: You can now enter SFSP Meal Counts in **KidKare**. Use this feature for any SFSP sites where children are **not enrolled**. If you have a SFSP site with enrolled children, you will use KidKare **Attendance and Meal Counts** for centers.

Access the SFSP Feature

1. Login to CX and choose the ARAS center in the **Select Center** drop down at the top of the screen.
2. Click the **Menus/Attendance** menu and select **Record Meal Counts (SFSP/ARAS)**. The Meals and Attendance screen in **KidKare** opens in a web browser.
3. From here, you can view or edit meal counts. See **Record Attendance and Meal Counts** for more details on how to do this.

The screenshot shows the 'Meals & Attendance' screen in the KidKare system. The interface includes a navigation sidebar on the left with options like 'Attendance & Meal Count', 'Claims', 'Reports', 'Setup', 'Get Help', and 'Logout'. The main content area displays a summary of meal counts for a specific meal time and center. The data is as follows:

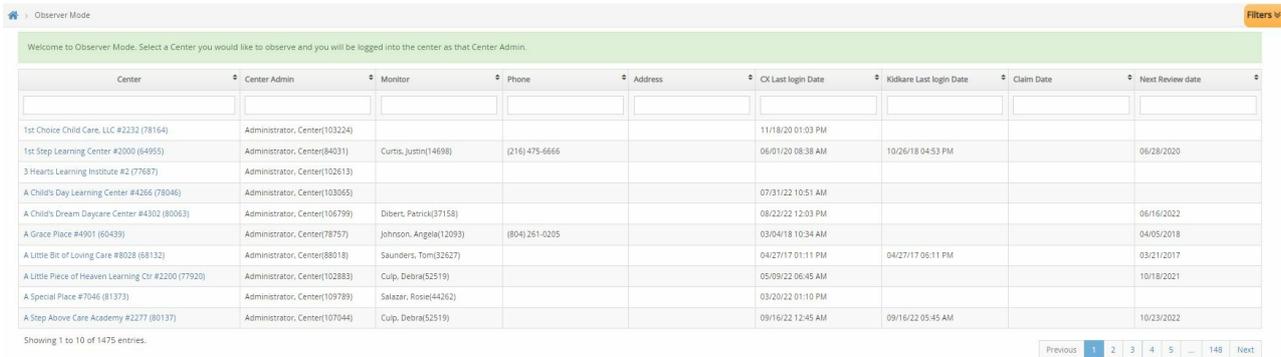
Category	Count	Status
Served	0	Green
Seconds	0	Green
Total Attendance	2	Green
Non-Participating	0	Green
Ordered	0	Green
Delivered	0	Green
Discarded	0	Green
Leftover	0	Green
Damaged / Incomplete	0	Green
Total Claimed	0 Meals	

Additional features visible include a 'Custom Fields' section and a 'Menu Notes' section on the right side of the screen. The top of the interface shows the current meal time as 'PM Snack' and the center as 'PPR - Craddock Elementary' for the date '11/08/2022'.

Note: You can also open a browser and go directly to **KidKare**. You will login with the same credentials you use for CX.

How to Access Additional Sites in KidKare

1. From the screen above, Click on **Exit Observer Mode** in the top right corner
2. A full center list appears. Select the next center you would like to view by clicking on the name of the center.



Welcome to Observer Mode. Select a Center you would like to observe and you will be logged into the center as that Center Admin.

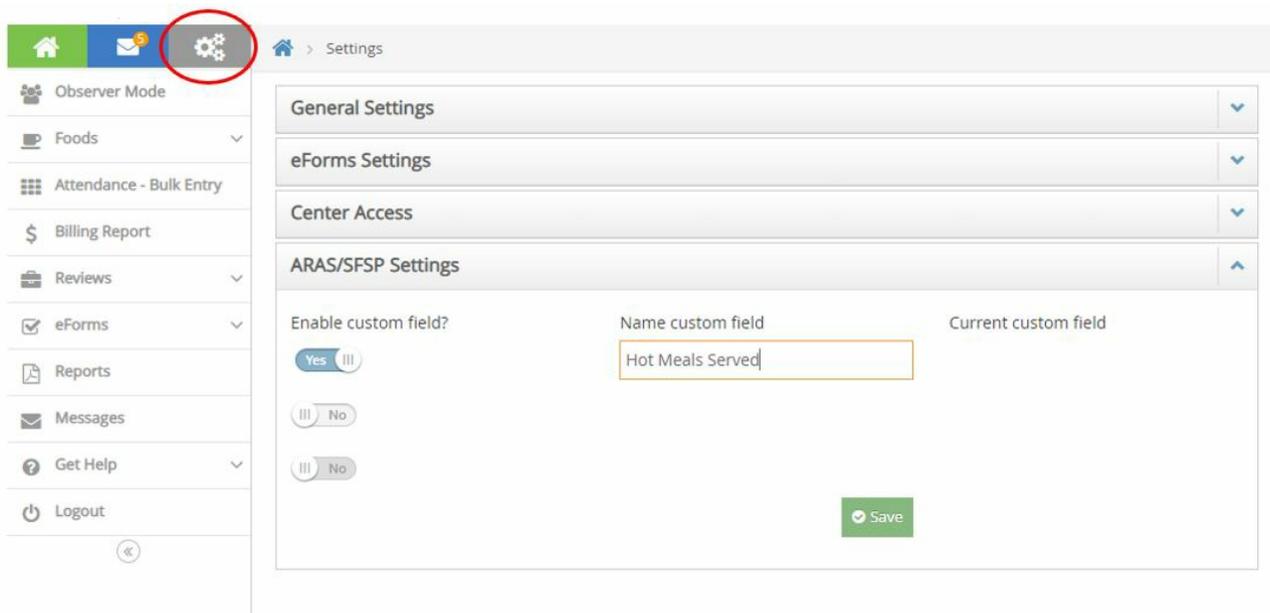
Center	Center Admin	Monitor	Phone	Address	CX Last login Date	Kidkare Last login Date	Claim Date	Next Review date
1st Choice Child Care, LLC #2232 (78164)	Administrator, Center(103224)				11/18/20 01:03 PM			
1st Step Learning Center #2000 (64955)	Administrator, Center(84031)	Curtis, Justin(14698)	(216) 475-6666		06/01/20 08:38 AM	10/26/18 04:53 PM		06/28/2020
3 Hearts Learning Institute #2 (77687)	Administrator, Center(102613)							
A Child's Day Learning Center #4266 (78046)	Administrator, Center(103065)				07/31/22 10:51 AM			
A Child's Dream Daycare Center #4302 (80063)	Administrator, Center(106799)	Dibert, Patrick(37158)			08/22/22 12:03 PM			06/16/2022
A Grace Place #4901 (60439)	Administrator, Center(78757)	Johnson, Angela(12093)	(804) 261-0205		03/04/18 10:34 AM			04/05/2018
A Little Bit of Loving Care #8028 (68132)	Administrator, Center(88018)	Saunders, Tom(32627)			04/27/17 01:11 PM	04/27/17 06:11 PM		03/21/2017
A Little Piece of Heaven Learning Ctr #2200 (77920)	Administrator, Center(102883)	Culp, Debra(52519)			05/09/22 06:45 AM			10/18/2021
A Special Place #7046 (81373)	Administrator, Center(109789)	Salazar, Rosie(44262)			03/20/22 01:10 PM			
A Step Above Care Academy #2277 (80137)	Administrator, Center(107044)	Culp, Debra(52519)			09/16/22 12:45 AM	09/16/22 05:45 AM		10/23/2022

Showing 1 to 10 of 1475 entries.

SFSP Custom Field Settings

ARAS/SFSP Settings can only be accessed through [KidKare](#).

1. Login to [KidKare](#) using your CX credentials.
2. Click on the gray gear icon on the to left of the main menu.
3. Scroll down to the **ARAS/SFSP Settings** section.
4. Add up to 3 custom fields on the **Attendance and Meal Count** screen but moving the toggle to **yes** and typing in the name of the custom field.
5. Click **SAVE**.



Settings

Observer Mode

Foods

Attendance - Bulk Entry

Billing Report

Reviews

eForms

Reports

Messages

Get Help

Logout

General Settings

eForms Settings

Center Access

ARAS/SFSP Settings

Enable custom field? Yes No

Name custom field

Current custom field

Note: When you change custom fields in the settings, the new fields will not show up in [KidKare](#) until the 1st of the following month. For example: Custom Field 1 is titled as "Hot Meals Served". On the 15th of the

month the setting is changed it to say "Cold Meals Served". The change to "Cold Meals Served" will not reflect in **KidKare** until the 1st of the following month.

Data Entry Options

SFSP Sites have the following data entry options:

- Record meal counts directly into the program during the meal service on a tablet, smartphone, or computer.
- Record point-of-service meal counts on paper and transfer them into **KidKare** later.
- Record point-of-service meal counts on paper and turn that information into their sponsor. The sponsor can then enter the information into the program.