

[VIDEO] Enroll Centers for ARAS

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When enrolling centers for ARAS, you must first determine whether a center claims At-Risk After School (ARAS) meals **only**, or whether they claim both ARAS and regular CACFP meals. Each type is set up differently in Minute Menu CX. See the appropriate heading below.

Enroll Centers that Claim ARAS Meals Only

1. Click **Enroll Center** from the toolbar at the top of the window. The Enroll New Center window opens.
2. Complete all required information in the **General** tab. Required fields are red. For more information see, [Enroll Centers](#).
3. Click **Next**. The License/Schedule tab opens.
4. In the **License Type** section, click the **Program Type** drop-down menu and select **At-Risk - ARAS**.
5. In the **At-Risk/SFSP** section, check the box next to each meal that is approved for **ARAS**. Note that the At-Risk/SFSP box is checked by default when you select the At-Risk - ARAS program type.
6. In the **Meal Schedule** section, enter the meal times for the ARAS meals.

The screenshot displays the 'Enroll New Center' window with the 'License / Schedule' tab selected. The 'Enrolling Center: ARAS' is noted at the top. The 'License Information' section shows 'License Type' as 'Center' and 'Program Type' as 'At-Risk - ARAS'. The 'At-Risk/SFSP' section has a checked box. The 'Meal Schedule' section shows 'Lunch' and 'PM Snack' highlighted with green boxes. The 'Next' button is at the bottom.

7. Complete the remaining required information and any additional information needed.
8. Click **Next**.
9. Click **Save**.

Enroll Centers That Claim Both ARAS and Regular CACFP Meals

1. Click **Enroll Center** from the toolbar at the top of the window. The Enroll New Center window opens.
2. Complete all required information in the **General** tab. Required fields are red. For more information see, [Enroll Centers](#).
3. Click **Next**. The License/Schedule tab opens.
4. Click the **Program Type** drop-down menu and select **Child/Adult Care Center** or another program type. Do **not** select ARAS—This option is for sites that serve At-Risk meals **only**.
5. Check the **At-Risk/SFSP** box.
6. In the **At-Risk/SFSP** section, check the box next to each meal that is approved for ARAS.
7. In the **Meal Schedule** section, enter the meal times for those ARAS meals.

The screenshot displays the 'Enroll New Center' window with the 'License / Schedule' tab selected. The 'Enrolling Center' is identified as 'ARAS'. The 'Program Type' is set to 'Child Care Center'. The 'At-Risk/SFSP' section is checked, and the 'Meal Schedule' section shows meal times for Breakfast, AM Snack, Lunch, PM Snack, Dinner, and Evening Snack. The 'Next' button is visible at the bottom.

8. Complete the remaining required information and any additional information needed.
9. Click **Next**.
10. Click **Save**.