

[VIDEO] Create Food Rules

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You can add food frequency and food combination rules. Watch the video below to learn more, or scroll down for step-by-step instructions.

Adding Food Frequency Rules

1. Click the **Administration** menu and select **Manage Foods**. KidKare opens in a browser.
2. Log in using the same credentials you use to access Minute Menu CX.
3. From the menu to the left, click **Foods**.
4. Click **Food Rules**. The Rules page opens.
5. Click **New Rule** and choose from the following:
 - Limit Foods/Day
 - Limit Foods/Week
 - Limit Foods/Month
6. The **Food Frequency Details** page opens. In the **Display** section:
 - a. Click the **Name** box and enter a name for this rule. This box is required.
 - b. Enter a description, Spanish name, and Spanish description, if needed.
7. In the **Apply To** section, select the age group and meals to which the rule applies:
 - a. Click **Infants** or **Non-Infants**.
 - b. Click **Meal** or **Child**.
 - c. Click  next to each meal to which this rule applies.
 - d. Click the **Serving Limit** box and enter the number of servings of this food allowed for the time period you selected in **Step 5**.
8. In the **Action** section, select **Warn** or **Disallow**.

Home > Foods > Food Frequency Details

Display

Name: *

Description:

Spanish Name:

Description:

Apply To

*

*

Serving Limit: **Max per Day** *

Breakfast: No

Snack: No

Lunch/Dinner: No

Action

*

Options

Include foods served at meals that were disallowed for other reasons? No

Include foods served at snacks where there were already 2 other valid foods at the snack? No

9. Click **Next**. The Select Food Restriction page opens.

10. Select a food type, category, or food to restrict.

- To restrict a food type:
 1. Click **Food Type**.
 2. Select the type.
- To restrict a food category:
 1. Click **Category**.
 2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the category name to filter the categories that display.
- To restrict a specific food:
 1. Click **Select Foods**.
 2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the food name to filter the foods that display.

11. Click **Save**.

Home > Foods > Select Food Restriction

Food Type | Category | **Select Foods**

To add item to the rule drag and drop ->

potato

Selected items for rule

Type to search...

- ⊞ Potatoes
- ⊞ Sweet Potato / Yams

Adding Food Combination Rules

1. Click the **Administration** menu and select **Manage Foods**. KidKare opens in a browser.
2. Log in using the same credentials you use to access Minute Menu CX.
3. From the menu to the left, click **Foods**.
4. Click **Food Rules**. The Rules page opens.
5. Click **New Rule** and choose from the following:
 - **Any 2 Foods**: The rule is executed when two specific foods are served together, such as french fries and mashed potatoes.
 - **All Foods**: The rule is executed when **all** foods on the rule are served.
6. The Food Combination Details page opens. In the **Display** section:
 - a. Click the **Name** box and enter a name for this rule. This box is required.
 - b. Enter a description, Spanish name, and Spanish description, if needed.
7. In the **Effective Dates** section, set a start and end date for this rule if it is only valid during a certain time period.
8. In the **Apply To** section, click  next to each meal to which this rule applies.
9. In the **Action** section, select **Warn** or **Disallow**.

Home > Foods > Food Combination Details

Display

Name: *

Description:

Spanish Name:

Description:

Apply To

Breakfast III No

Snack III No

Lunch/Dinner III No

Action

*

Options

Print description on provider error letters? III No

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10. Click **Next**. The Select Food Restriction page opens.
11. Select a food type, category, or food to restrict.
 - To restrict a food type:
 1. Click **Food Type**.
 2. Select the type.
 - To restrict a food category:
 1. Click **Category**.

2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box.

You can click the **Type to Search** box and enter the category name to filter the categories that display.

o To restrict a specific food:

1. Click **Select Foods**.

2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the category name to filter the categories that display.

12. Click **Save**.

